

**U.S. AMBASSADORS FUND FOR CULTURAL PRESERVATION (AFCP)  
 2010 COMPETITION**

**Suggested Format for Receiving Proposal Information**

U.S. Embassies in eligible countries may use this suggested format for gathering AFCP project proposal information. **Embassies must submit formal proposals for AFCP funding via the AFCP Web site at <http://www.afcp.us>.** AFCP cannot accept proposals submitted in this format.

**NOTE:** Text boxes will expand to accommodate responses.

**GENERAL INFORMATION**

**Project Title**  
*descriptive title up to 10 words*

**PROJECT DETAILS**

**Cultural Focus (check one)**

Cultural Site  
 Cultural Object or Collection  
 Form of Traditional Cultural Expression

**If a Cultural Site, check one of the following:**

Archaeological Site       Historic Building or Site

**If a Cultural Object or Collection, check one of the following:**

<input type="checkbox"/> Archaeological Collections	<input type="checkbox"/> General Museum Conservation	<input type="checkbox"/> Paintings & Sculpture	
<input type="checkbox"/> Ethnographic Objects	<input type="checkbox"/> Manuscripts	<input type="checkbox"/> Photographic & Film Collections	

**If a Form of Traditional Cultural Expression, check one of the following:**

<input type="checkbox"/> Crafts	<input type="checkbox"/> Drama	<input type="checkbox"/> Music	<input type="checkbox"/> Traditional Knowledge
<input type="checkbox"/> Dance	<input type="checkbox"/> Languages	<input type="checkbox"/> Rituals	

<b>Project Activities (select all that apply)</b> <i>activity being proposed</i>	<input type="checkbox"/> Conservation Assessment <input type="checkbox"/> Conservation Treatment <input type="checkbox"/> Preventive Conservation <input type="checkbox"/> Inventory & Documentation (including Registration)	<input type="checkbox"/> Restoration of Historic Building <input type="checkbox"/> Rescue Excavation <input type="checkbox"/> Technical Training
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<b>Project Dates (approx)</b>	<i>start</i>	<i>finish</i>
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<b>Is the project associated with a World Heritage Site?</b> <small>See <a href="http://whc.unesco.org/en/list">http://whc.unesco.org/en/list</a> for a list of World Heritage Sites</small>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>Is the property or object privately owned?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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<b>Does this project continue or build upon a project supported by AFCP in the past? If Yes, enter AFCP project title and year:</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
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**GRANTEE INFORMATION**

<b>Organization Name (in English)</b>			
<b>Type</b>			
<b>Address</b>			
<b>City, Postal Code, Country</b>			
<b>Web site</b>			
<b>Project Director</b>			
<b>Title</b>			
<b>Telephone</b>		<i>alt</i>	<i>mobile</i>
<b>Fax</b>			
<b>Email</b>			
<b>Comments</b>			

**PROJECT LOCATION**

<b>Site Name</b>			
<b>Location</b>			
<b>Describe Location</b>			

**OFFICIAL PERMISSION TO UNDERTAKE PROJECT**

*Include a letter or other documentation that demonstrates that the agency responsible for the cultural resource (e.g., ministry of culture, antiquities department, etc.) supports the project. Contact the Embassy for detailed instructions on how to include this material with the application.*

**PROJECT PURPOSE & SUMMARY** Briefly describe 1) the cultural resource, 2) the problem that the project is meant to address, and 3) the intended result.

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**PROJECT DESCRIPTION** Detailed narrative explaining 1) objectives, 2) tasks, 3) methods, 4) previous related actions, 5) roles of personnel, etc.

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**PROJECT TIME FRAME (Sequence & Duration of Activities)** Detailed time line describing the stages of the proposed project from start to finish.

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**PROJECT SIGNIFICANCE** Describe the cultural / artistic / historical significance of the resource on which the project will focus.

**PROJECT URGENCY** Describe the specific threat (e.g., imminent physical collapse, damage from insect infestation, improper storage, loss of a cultural tradition, etc.), and why it is important to address it now.

**RESUMES**

*Include resumes of the Project Director and other professional staff who will be involved with the proposed project. Contact the Embassy for detailed instructions on how to include this material with the application.*

**BUDGET WORKSHEET**

*Use the Microsoft Excel budget worksheet template to assemble the project budget. Contact the Embassy for a copy of the template or detailed instructions on how to include this material with the application. [U.S. Embassy staff may download a blank template from the AFCP Web site.]*

**ATTACHMENTS**

*Include **at least 3 images or audiovisual files** that illustrate the object, place, or form of expression the proposed project will address. If including digital images (JPEG preferred) or audiovisual files (WAV, MP3, etc.), contact the Embassy for delivery instructions.*